Weekly Project Status Report – System Name/Project Proposal (Date From - Date To)

1. **ACCOMPLISHMENTS Group as a Whole (Optional)**
   * *\* Insert Finished Activities*

Member 1 (Enter Your Name) - Total Number of Hours

* + *\* Insert Finished Activities*

Member 2 (Enter Your Name) - Total Number of Hours

* + *\* Insert Finished Activities*

Member 3 (Enter Your Name) - Total Number of Hours

* + *\* Insert Finished Activities*

Member 4 (Enter Your Name) - Total Number of Hours

* + *\* Insert Finished Activities*

1. **TARGET DELIVERABLES Group as a Whole (Optional)**
   * *\* Insert Finished Activities*

Member 1

* + *\* Insert Finished Activities*

Member 2

* + *\* Insert Finished Activities*

Member 3

* *\* Insert Finished Activities*

Member 4

* *\* Insert Finished Activities*

1. **ISSUES**

|  |  |  |
| --- | --- | --- |
| Open Issues | | |
| Issue Description | Current Status  (In Process, On Hold) | Next Steps/Due Date |
|  |  |  |